

### EMERGENCY CLOSING

It is the responsibility of the Boonton Township School District to insure the safety of its students. The following protocol will be followed whenever there is the need for an emergency/early closing.

1. Upon the determination by the school administration that an emergency/early closing is warranted, the school office will activate the emergency alert system to notify parents/guardians of children in grades Pre-K through 8 of the early closing. Children with special needs will be accommodated according to their need in all grade levels.
2. Children who are not picked up or sent on the bus will be supervised until they can be safely picked up.
3. Parents/guardians should review contingency plans with their children.
4. The school answering machine (973-334-4162) and web site ([www.rvsnj.org](http://www.rvsnj.org)) will carry the message that the school will be closing early.

Adopted: January 21, 1993  
Revised: November 16, 2000  
Revised: September 10, 2008